



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

**Meeting to be held in The Ball Room, Horsforth
Library, LS18 5BL Monday, 13th June, 2016 at 1.30
pm**

Councillors:

B Anderson
C Anderson
B Flynn

Adel and Wharfedale;
Adel and Wharfedale;
Adel and Wharfedale;

G Latty
P Latty
P Wadsworth

Guiseley and Rawdon;
Guiseley and Rawdon;
Guiseley and Rawdon;

B Cleasby
D Collins
C Townsley

Horsforth;
Horsforth;
Horsforth;

C Campbell
R Downes
S Lay

Otley and Yeadon;
Otley and Yeadon;
Otley and Yeadon;





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Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Shaid Mahmood Tel: 395 1652
Facebook: [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 18TH MAY 2016</p> <p>To receive the minutes of the meeting held on 18th May 2016.</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</p> <p>To receive a report of the Chief Officer Housing Management seeking Ward Councillor nominations from the Outer North West Community Committees to the Outer North West Housing Advisory Panel (HAP).</p>	5 - 10

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>FINANCE UPDATE REPORT</p> <p>To receive a report of the West North West Area Leader which provides the Community Committee with an update on the budget position for the Wellbeing fund for 2016/17. The report also shows the current position of the Small Grants and Skips pots and provides an update on the Youth Activity Fund. Attached at appendix 2 is the Finance Monitoring Report which provides Members with details of the current monitoring position of the Wellbeing fund and the Youth Activity Fund.</p> <p>The report also requests that the Community Committee review the minimum conditions as set out in paragraph 16 below.</p>	11 - 32
10			<p>COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive a report of the West North West Area Leader which updates the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.</p> <p>The report asks the community committee to agree the Elected Member representation to each sub group for the current municipal year.</p> <p>The report also updates the Community Committee on community forums and partnership working that has taken place in the area since the last meeting.</p>	33 - 44
11			<p>LETTINGS POLICY REVIEW CONSULTATION UPDATE</p> <p>To receive a report of the Director of Environment & Housing which provides an update on progress with the consultation to date, and some feedback on the key themes to emerge so far. The report sets out the proposals being consulted on to the council's lettings, including the development of a tenant transfer list, a review of the lettings policy and a new approach to community lettings policies. The report sets out the proposed consultation process and timescales for implementations of the new policies.</p>	45 - 58

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12			<p>COMMUNITY COMMITTEE APPOINTMENTS 2016/2017</p> <p>To receive a report of the City Solicitor which invites the Committee to make appointments to the following, as appropriate:-Those Outside Bodies as detailed at Appendix 1; One representative to the Corporate Parenting Board; Community Committee Champions, as listed; and Those Children's Services Cluster Partnerships, also as listed.</p>	59 - 68
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>1.30pm Monday 5th September 2016.</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

OUTER NORTH WEST COMMUNITY COMMITTEE

WEDNESDAY, 18TH MAY, 2016

PRESENT: Councillor P Wadsworth in the Chair

Councillors B Anderson, C Anderson,
C Campbell, D Collins, B Flynn, G Latty,
P Latty, S Lay and C Townsley

60 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of inspection of documents.

61 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no resolutions to exclude the public.

62 LATE ITEMS

There were no late items submitted to the agenda for consideration.

63 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

No declarations were made.

64 Apologies For Absence

Apologies for absence were received from Councillors Downes and Townsley.

65 Minutes - 21st March 2016

RESOLVED – That the minutes of the meeting held on 21st March be approved as a correct record.

66 Matters Arising

Minute No 54. Open Forum

The Committee requested that outcomes of Councillor Cleasby's discussions with the College and Highways, in relation to the possibility of a pedestrian crossing outside Leeds Trinity University, be reported back to the Committee and not just the Transport sub group.

RESOLVED - Outcomes of discussions in relation to the possibility of a pedestrian crossing outside Leeds Trinity University to be reported to the Committee and not just the Transport sub group.

Minute No.55 Flooding Risk In Outer North West Leeds

Members discussed the information that they had received following the discussion on flooding at the meeting held on 21st March 2016.

RESOLVED – That:

- (a) Information requested from the Technical Services Manager in relation to the condition of the river at a location in Arthington be circulated to Members at the earliest opportunity; and
- (b) Information requested about the number of sites where surface water run off goes directly into a stream is supplied to Members at the earliest possible date.

67 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee. On this occasion there were no members of the public in attendance.

68 Election of the Community Committee Chair for the 2016/2017 Municipal Year

The City Solicitor submitted a report which set out the arrangements for the election of Chairs for Community Committees and that in line with this process, to recommend that this Community Committee elected an eligible Member to the position of Community Committee Chair for the 2016/17 municipal year.

Appended to the report was a copy of Paragraph 2 of the Community Committee Procedure Rules which dealt with the process by which Chairs for Community Committees were elected (Appendix 1 referred).

It was reported that one nomination had been received for Community Committee Chair on behalf of Councillor P Wadsworth.

RESOLVED- The Committee resolved that:

- (a) That the contents of the report and appendix be noted; and
- (b) That Councillor P Wadsworth be elected as Outer North West Community Committee Chair for the 2016/17 Municipal Year.

69 Outer North West Youth Activity Fund Commissioning Round 2016/17

The West North West Area Leader submitted a report which set out the work of the Children's Services and Family Health sub group in holding a commissioning workshop on 22nd April to consider applications to the 2016/17 Youth Activity Fund. The report sought approval for the recommendations made by the sub group to Committee for the provision of activities and spend from the Youth Activity Fund for children and young people in the outer north west.

RESOLVED - The Committee resolved to approve the recommendations made by the Children's Services and Family Health sub group for the spend of Youth Activity Fund on the applications listed at Table 1 of the submitted report . A total spend of £46,112 was approved with the remaining funding of £6,594 for future projects to be identified.

70 Chair's Remarks

The Chair raised the recent consultation that had taken place with regards to Leeds Bradford International Airport. It was confirmed that feedback from this would be communicated via email.

RESOLVED – The Committee resolved to:

- (a) Request feedback from the consultation be communicated by email;
and
- (b) Request that further comments from the feedback be considered by the Transport Sub Group.

71 Date and Time of Next Meeting

1.30pm Monday 13th June 2016.

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Report of: Jill Wildman, Chief Officer Housing Management

Report to: Outer North West Community Committee, Adel and Wharfedale, Horsforth, Guiseley and Rawdon and Otley and Yeadon Wards.

Report author: Ian Montgomery, Housing Manager – Tenant and Community Involvement 07891 271612

Date: 13 June 2016 For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Outer North West Community Committees to the Outer North West Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the panels undertake their wider tenant engagement role, giving insight into the needs of local communities and linking the priorities of the HAP with the Community Committee so that Council and other services work more effectively together.
4. HAP membership currently includes two Elected Members that are nominated by the Community Committees. This has been in place a number years.
5. However, this standard request to all the Community Committees to nominate 2 Ward Members has raised a number of queries due to the variations in the number of wards

within each HAP area, and the variation in the number of Council homes within them. (See appendix 1)

6. To address this and to adopt a more flexible approach, Community Committees in their June 2016 round of nominations are requested to:
 - a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).
 - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis.
7. To reflect the tenant-led nature of the HAPs, and the potential increase in Ward Members for some HAPs, tenant membership, as outlined in the HAP terms of reference, will be adjusted from 10 tenants, up to a possible 12.
8. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant and Community Involvement Service and the Area Support Teams. Closer working between these teams and services will also help maximise the opportunities for the joint funding of local projects.

Corporate considerations

9.
 - a. **Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

- b. **Equality and diversity / cohesion and integration**

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

- c. **Council policies and city priorities**

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

10. The Housing Service is seeking nominations to Housing Advisory Panels. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

11. The Outer North West Community Committee is requested to nominate up to 1 Ward Member from each of the four Wards within the HAP area.

Background information

- Key functions of Housing Advisory Panels are to:
 - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.
 - Support all forms of tenant engagement activity, linking local activities and projects with Communities Teams and other partners. More information is available from www.leeds.gov.uk/hap or from the Tenant and Community Involvement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

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Appendix 1

HAP	# Homes	Wards	# Homes
Inner East (2 Wards)	7351	Gipton and Harehills	2808
		Burmantofts and Richmond Hill	4543
Inner North East (3 Wards)	3146	Moortown	509
		Roundhay	640
		Chapel Allerton	1997
Inner North West (4 Wards)	6327	Headingley	153
		Weetwood	1396
		Hyde Park and Woodhouse	2264
		Kirkstall	2514
Inner South (3 Wards)	6612	City and Hunslet	1900
		Middleton Park	2245
		Beeston and Holbeck	2467
Inner West (2 Wards)	5748	Bramley and Stanningley	2833
		Armley	2915
Outer East (1 Ward)	4545	Killingbeck and Seacroft	4545
Outer North East (3 Wards)	2458	Harewood	398
		Wetherby	874
		Alwoodley	1186
Outer North West (4 Wards)	3686	Adel and Wharfedale	663
		Guiseley and Rawdon	723
		Horsforth	919
		Otley and Yeadon	1381
Outer South (4 Wards)	4277	Ardsley and Robin Hood	888
		Morley North	957
		Morley South	1125
		Rothwell	1307
Outer South East (4 Wards)	5542	Garforth and Swillington	909
		Kippax and Methley	1168
		Temple Newsam	1573
		Crossgates and Whinmoor	1892
Outer West (3 Wards)	5103	Calverley and Farsley	777
		Pudsey	1732
		Farnley and Wortley	2594

Jan-16

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Report of West North West Area Leader

Report to Outer North West Community Committee

Report author Gerry Burnham 0113 336 7870

Date: 13th June 2016

Finance Update Report

For Decision

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing fund for 2016/17. The report also shows the current position of the Small Grants and Skips pots and provides an update on the Youth Activity Fund. Attached at appendix 2 is the Finance Monitoring Report which provides Members with details of the current monitoring position of the Wellbeing fund and the Youth Activity Fund.

The report also requests that the Community Committee review the minimum conditions as set out in paragraph 16 below.

Main Issues

2. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
3. The Outer North West Community Committee operates a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project, in the context of the current area priorities. Where projects do not have support from all three ward members, they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants, where schemes do not garner support these will be reported to a subsequent Community Committee meeting for noting.

4. Members are advised of the new revenue wellbeing allocation for the Outer North West Community Committee of £114,360 for the financial year 2016/17. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£28,590 per ward)
5. After deducting any existing commitments and taking account of the 2015/16 carry forward position, the Community Committee has £161,862 of funding available for allocation. This figure does not include the Youth Activity Fund still available to spend.
6. Members are advised of the new allocation of Youth Activity funding for the Outer North West Community Committee of £50,670 for the financial year 2016/17. The Community Committee has £52,706 of funding available to allocate for the financial year of 2016/17 This figure includes underspend from the 2015/16 budget.

Wellbeing Budget Statement 2016/17

7. The latest Wellbeing Budget Statement for 2016/17 is included at Appendix 1 to this report. This sets out the new Wellbeing allocation for 2016/17 and includes carry forward from 2015/16. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.
8. Table 1 below includes details per ward of the total revenue available for allocation in 2016/17 including any carry forward from previous years, and the amount of Wellbeing currently available to spend per ward.

Table 1 – Revenue

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
2016/17 allocation	£28,590	£28,590	£28,590	£28,590
2015/16 carry forward minus commitments	£15,720	£8,873	£19,410	£3,499
Allocation available to spend	£44,310	£37,463	£48,000	£32,089

Details of new projects for consideration

9. Small Grants
 Delivery Organisation: Communities Team (on behalf of the Community Committee)
 Amount requested: £20,000 (£5,000 per ward)

The Small Grants Budget is to assist groups and organisations that apply or enquire about small grants are supported and given guidance on their application by the Communities Team. In line with Leeds City Council financial regulations the small grants are monitored to ensure that expenditure is in line with grant approval. In 2015/16 a total of £14,372 was spent on small grants.

10. Community Skips Budget

Delivery organisation: Communities Team (on behalf of the Community Committee)
Amount requested: £4,000 (£1,000 per ward)

The Skips Budget is to assist local groups who want to conduct community clean-ups in their area. A notional skips allocation of £4,000 has been incorporated into the Wellbeing budget each year since April 2004. In 2015/16 a total of £1,885 was spent on providing 12 skips.

11. Yeadon Festive Lights

Delivery organisation: Leeds Lights

Amount requested: £6,345 (O&Y)

The funding would go towards the hire of festive lights in Yeadon including lamp columns and a Merry Christmas sign, tree lights at the roundabout on Yeadon High Street and 2 trees on the outside of Yeadon Town Hall.

12. Disability Hoist

Delivery organisation: Leeds Activity Sailing Centre

Amount requested: £3,000 (O&Y)

The funding will support the purchase of a new disability hoist which will support people with additional needs to access water activities at the centre.

Youth Activity Funding

13. The budget for the Outer North West Youth Activity Fund for 2016/17 is £52,706 which includes the new allocation of £50,670 and underspend of £2,076 from 2015/16.

14. The Children's Services & Family Health sub group held a decision making workshop for the new funding allocation on 22nd April 2016. The panel considered a total of 13 applications and recommended 12 projects for approval. These recommendations totalling £46,112 were approved at the Community Committee on 18th May. The remaining balance of Youth Activity Fund is £6,594.

15. Consultation with young people and children took place within a number of settings to help inform the type of projects to be funded. Young people were consulted on the types of local activities they would like to see at the Community Committee workshop held at Horsforth School in January; the results of this consultation were fed into the sub group workshop on 22nd April. A further consultation session took place at Ralph Thoresby School on 29th April to discuss the potential projects.

Wellbeing Budget – Small Grants & Skips

16. In 2015/16 the Community Committee approved 25 small grants totalling £14,372. The underspend totalling £8,628 from the 2015/16 small grants budget has been repaid into the main Wellbeing budget for each ward and is reflected in the carry forward figures at table 1.

Table 2 below details the small grants approved since the start of the new financial year. This figure will be deducted from the 2016/17 small grant allocation.

Table 2 – Small Grant Approvals (01/04/16 – 31/05/16)

Location	Organisation	Ward	Amount approved
PHAB Youth Groups	PHAB	G&R, O&Y	£85.80 (G&R £57.20, O&Y £28.60)
Activities & Crafting Events	Citizens & Communities Citizen @ Leeds Programme	H, O&Y	£400
Yeadon Carnival 2016	Yeadon Carnival	O&Y	£500
Guiseley Carnival Parade	Guiseley Senior Citizens Association	G&R	£700

17. Adel & Wharfedale Councillors are giving further consideration to funding of the PHAB Youth Group small grant.
18. In 2015/16 the Community Committee approved 12 skips totalling £1,885. The underspend of £2,115 from the 2015/16 skips budget has been repaid into the main Wellbeing budget for each ward and is reflected in the carry forward figures in table 1.

Table 2 below details the skips approved since the last meeting. This figure will be deducted from the 2016/17 skip allocation.

Table 2: Skip Approvals (01/04/2016 – 31/05/2016)

Location	Ward	Number of skips	Amount approved
Otley Carnival	O&Y	3	£480
Arthington Village Hall	A&W	1	£160
Holt Park Community Clean Up	A&W	2	£290
Pool Parish Council	A&W	1	£160

19. Wellbeing Budget – Capital Receipts Programme

As the capital programme is a 4 year rolling programme, existing funding will be rolled forward to 2016/17 under the current arrangements.

Table 3 below provides details of the amount of capital available to spend in 2016/17 per ward.

Table 3 Capital

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Allocation currently available	£15,725	£5,225	£15,725	Nil

Finance Monitoring report

20. All projects are required to submit monitoring updates on a quarterly basis. Monitoring information received to date for all projects, is presented at Appendix 2.

21. Delegated Decisions

Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets. Concurrently with the Committee, designated officers have delegated authority from the Assistant Chief Executive (Citizens and Communities) to take such decisions.

At the first Community Committee meeting in 2014/15, this Committee approved the 'minimum conditions' subject to the inclusion of *'where an Elected Member did not agree with a matter for delegated decision then this should be deferred to the next meeting of the Community Committee'*. The Committee reviewed the conditions in June 2015 without any amendment. The establishment of the following minimum conditions was to provide reassurance to Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from the Elected Members represented on the Community Committee (or in the case of funds delegated by a Community Committee to individual Wards, the relevant Ward Councillors), however should an Elected Member not agree with a matter for delegated decision then this should be deferred to the next meeting of the Community Committee, and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

From the commencement of this municipal year, the Constitution allows for the delegated decision process and associated minimum conditions to also include urgent decisions required around the use of Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Corporate Considerations

Consultation and Engagement

22. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Community Committee Plan process and the commissioning round began with a communication to all Community Committee contacts.

Equality and Diversity / Cohesion and Integration

23. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

Council policies and City Priorities

24. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
- Vision for Leeds 2011 – 30
 - Leeds Strategic Plan
 - Health and Wellbeing City Priorities Plan
 - Children and Young People's Plan
 - Safer and Stronger Communities Plan
 - Regeneration City Priority Plan

Resources and value for money

25. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

Legal Implications, Access to Information and Call In

26. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

27. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

28. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2016/17

Recommendations

29. The Outer North West Community Committee is asked to:
- Note the current budget position for the Wellbeing Fund for 2016/17 (Table 1)
 - Consider the Wellbeing large grant applications detailed at sections 9 to 12.

- Note the skips that have been approved since the last meeting (Table 2).
- Note the current budget position for the Capital Wellbeing Fund for 2016/17 (Table 3).
- Review the minimum conditions as set out in paragraph 21 of this report, consider whether any amendments are required and approve such conditions for operation in 2016/17. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to Committee.

Background Information

None.

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Appendix 1. ONW Finance Statement
20 May 2016

Wellbeing Funding / Spend Items	A&W	G&R	H	O&Y	Total Approved
Wellbeing Balance b/f 2015/16	£ 37,624.66	£ 23,657.55	£ 39,823.59	£ 15,617.30	£ 116,723.10
Wellbeing New Allocation for 2016/17	£ 28,590.00	£ 28,590.00	£ 28,590.00	£ 28,590.00	£ 114,360.00
Total Wellbeing Spend	£ 66,214.66	£ 52,247.55	£ 68,413.59	£ 44,207.30	£ 231,083.10
2015-16 Approved & brought forward for payment in 2016/17	£ 21,904.00	£ 14,784.00	£ 20,413.00	£ 12,118.00	£ 69,219.00
Amount of budget available for schemes in 2016/17	£ 44,310.66	£ 37,463.55	£ 48,000.59	£ 32,089.30	£ 161,864.10
Total Spend for 2016-17 (incl b/f schemes from 2015-16)	£ 21,904.00	£ 14,784.00	£ 20,413.00	£ 12,118.00	£ 69,219.00
Total Budget Available for projects 2016-17	£ 66,214.66	£ 52,247.55	£ 68,413.59	£ 44,207.30	£ 231,083.10
Remaining Budget Unallocated	£ 44,310.66	£ 37,463.55	£ 48,000.59	£ 32,089.30	£ 161,864.10

Youth Activity Funding / Spend Items	Total Approved
Balance Brought Forward from 2015-16	£ 32,076.70
New Allocation for 2016-17	£ 50,670.00
Total available (inc b/f bal) for schemes in 2016-17	£ 82,746.70
Schemes approved 2015-16 to be delivered in 2016-17	£ 30,040.00
Total Available for New Schemes 2016-17	£ 52,706.70
Total Spend for 2016-17 (incl b/f schemes from 2015-16)	£ 76,152.00
Remaining Budget Unallocated	£ 6,594.70

2015/16 Revenue Projects Approved & Brought Forward	Adel and Wharfedale	Guiseley & Rawdon	Horsforth	Otley and Yeadon	Total Approved
Guiseley no cold calling zone	£ -	£ 897.00	£ -	£ -	£ 897.00
Target Hardening	£ 827.00	£ 769.00	£ 254.00	£ 1,107.00	£ 2,957.00
A Pitch for everyday (Yarnbury Rugby Club)	£ -	£ -	£ 8,820.00	£ -	£ 8,820.00
Small Grants	£ 250.00	£ 250.00	£ 250.00	£ 850.00	£ 1,600.00
Heritage Lighting	£ -	£ 1,760.00	£ -	£ -	£ 1,760.00
Horsforth PCSO 15/16	£ -	£ -	£ 9,359.00	£ -	£ 9,359.00
Site Based Gardener	£ -	£ 6,949.00	£ -	£ 5,295.00	£ 12,244.00
Mothers of Otley	£ -	£ -	£ -	£ 2,305.00	£ 2,305.00
Aireborough Supported Activities 2016	£ 1,151.00	£ 4,159.00	£ 170.00	£ 1,286.00	£ 6,766.00
TalkTime (Horsforth Children's Centre)	£ -	£ -	£ 1,560.00	£ -	£ 1,560.00
Tarnfield Park Improvements	£ -	£ -	£ -	£ 1,275.00	£ 1,275.00
SIDS	£ 15,050.00	£ -	£ -	£ -	£ 15,050.00
Defibrillators (CPADs)	£ 4,626.00	£ -	£ -	£ -	£ 4,626.00

Total Approved in 2015/16 to spend in 2016/17	£ 21,904.00	£ 14,784.00	£ 20,413.00	£ 12,118.00	£ 69,219.00
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2016/17 Revenue Projects Approved	Adel and Wharfedale	Guiseley & Rawdon	Horsforth	Otley and Yeadon	Total Approved

Total Approved in 2016/17	£ -	£ -	£ -	£ -	£ -
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2015/16 Youth Activity Funding Approved & Brought Forward	Total Approved
Poetry Workshop	£ 1,000.00
Groove Generation Music Project	£ 1,600.00
Football Holiday Activities	£ 2,160.00
Inters Youth Club	£ 6,537.00
Let's Create - Lego Workshops	£ 1,350.00
Rock School	£ 950.00
Creative Drama	£ 750.00
Let's Get Cooking with the Mighty Chefs	£ 1,860.00
Yoga	£ 900.00
North West Leeds Schools Basketball Taster Sessions	£ 2,160.00

Lantern Project	£	1,850.00
Mighy Chefs ASC	£	631.00
Mighty Chefs Holiday Club	£	419.00
ESNW Summer Activities	£	1,305.00
Aireborough Cluster Battle of Bands	£	2,000.00
Raspberry Pi	£	1,254.00
Lazer Centre Activites	£	3,314.00

Total Youth Activity Funding Approved in 2015/16	£	30,040.00
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2016/17 Youth Activity Funding Approved & Brought Forward		Total Approved
Oddballs & Little Warblers Choir	£	5,634.00
ACES	£	1,670.00
Global Gang	£	909.00
Horsforth Activities	£	6,194.00
Inters Youth Club 2016/17	£	6,000.00
LitFest	£	1,000.00
Groove Generation Music Project	£	900.00
Mini Breezes	£	11,475.00
Sk8 Safe Activities	£	2,590.00
Summer Play	£	7,500.00
Pop up Activity Camp	£	2,240.00

Total Youth Activity Funding Approved in 2016/17	£	46,112.00
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1.1 Wellbeing Large Grant Funded projects 2015/16

1.2 The table below shows the monitoring for the Large Grants for 2015/16

Project	Lead Organisation	Ward	Amount
Small Grants	WNW Communities Team on behalf of ONW Community Committee	All	£14,372

In 2015/16 35 small grant applications were received.

Ward	Amount
Adel & Wharfedale	£7,104
Guiseley & Rawdon	£2,255
Horsforth	£330
Otley & Yeadon	£4,683

Skips	WNW Communities Team on behalf of ONW Community Committee	All	£1,885
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In 2015/16 12 skip applications were received

Ward	Amount
Adel & Wharfedale	£450
Guiseley & Rawdon	£505
Horsforth	£175
Otley & Yeadon	£755

LS16 Community Centre	Older People's Action in the Locality (OPAL)	A&W	£7,500
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Project Outline

The grant will contribute to the renovation works at the former Bedford Arms pub; the building will become OPAL's Welcome In Community Centre. The funding specifically will go towards the kitchen works.

Outcomes

The works were initially delayed and the renovation of the kitchen is currently ongoing. The Communities Team visited the building in April to see the works, the kitchen was taking shape and OPAL were hoping that the downstairs of the venue was to be useable in later in the year, with an expected finish date for the kitchen of mid-June.

Heritage Lighting	LCC City Development	G&R	£1,760
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Project Outline

The funding will replace two existing street lighting lanterns with Heritage style lanterns and paint the lightening columns on Mount Pleasant, Guiseley.

Outcomes

The project has been delayed because the lanterns that were proposed do not fit because the columns are too near the buildings. Street Lighting is therefore sourcing two suitable outreach brackets and lanterns to enable the project to complete.

Horsforth PCSO 2015/16	Horsforth Town Council	H	£9,359
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Project Outline

The funding goes towards two additional PCSOs in the Horsforth area, approximately 40 hours of patrolling per week with weekly surgeries and attendance at community events.

Outcomes

The project has been completed. Two PCSOs have been working in the Horsforth area, attending surgeries and community events.

Site Based Gardener 2016/17	Parks & Countryside	G&R O&Y	£12,244 (G&R - £6,949, O&Y - £5,295)
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Project Outline

The funding supports one site-based Gardener to work a five day, 37 hour week for 6 months of the year across various sites in the North West Outer Area. The sites the gardener will be working at will be as follows; Yeadon Cemetery, Guiseley Cemetery, Micklefield Park, Rawdon, Springfield Park, Guiseley, Towngate, Guiseley, St Oswalds, Guiseley and the Gyratory, Guiseley.

The gardener will undertake general gardening duties including: grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths. Working with Yeadon Community Group and local businesses to look after the planters on the High Street and outside the Town Hall. Additionally the site based Gardener will be available for any urgent one off jobs should the need arise.

The project will be split between the Yeadon and Guiseley sites. The gardener will work for three days per week, 21 hours within the Guiseley and Rawdon ward and the remainder of the time at Yeadon Cemetery for two days per week.

The project will take place over the Summer of 2016.

Mothers of Otley	Mothers of Otley	O&Y	£2,305
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Project Outline

The funding will support the crèche facilities for the children of the women attending the Mothers' of Otley holistic women support sessions. The project aims to empower the women and to access support offering them guidance and advice. The group will be made as relaxed and informal as possible so as to encourage the women to make friends and share experiences/stories and in the hope that they become a support system to one another and gain personal growth through this. At the same time the Children's Centre will be there to advise and signpost where necessary accessing the most appropriate services available for further support. The aim being that this will make them feel more confident and better able to deal with life issues which in turn should have a positive impact on their home life's and their parenting skills.

The project is ongoing and the first monitoring is due in June 2016. The Communities Team are meeting with Mothers of Otley on 22nd June to offer support to the Wellbeing process.

Aireborough Supported Activities	Aireborough Supported Activities Scheme	All	£6,766
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Project Outline

The funding will support the running of the holiday play schemes for children aged 4 – 19 years old with severe learning and/or physical disabilities who live in the Outer North West area.

The project aims to enhance the lives of children with disabilities by providing them with fun leisure time activities, opportunities to socialise with friends and make new ones, many children need one to one and some two to one support in order for them to access activities. ASAS provide transport to and from the scheme and take the children out on trips during the day

The project is ongoing and the first monitoring is due in June 2016.

Talk Time	Horsforth Children's Services	H	£1,560
<p>Project Outline Horsforth Children's Centre is planning to engage the services of a Child Psychotherapist to work with parents of children aged 0-19 years old. The psychotherapist will give parents/carers the opportunity to have some individual time to talk about worries they have about their child, have space to think and be supported in understanding the difficulties they are having and work together to think of ideas about what might help to overcome these. Where applicable, the Children's Centre will supply a crèche for pre-school children, enabling parents/carers to be able to talk freely.</p> <p>The project is ongoing and the first monitoring is due in June 2016.</p>			

Tarnfield Park Improvements	Parks & Countryside	O&Y	£1,275 (Revenue) £15,725 (Capital)
<p>Project Outline The funding will support the upgrade of the play equipment and play area in Tarnfield Park to newer more modern equipment. Installation of new equipment would give much greater play value in terms of challenge and measured risk, which is a national protocol to encourage children to use the facilities.</p> <p>The Play Equipment will comprise Matrix K5 Juniors Climbing Unit; Mystical World 'Dinosaurs Domain' Infants Climbing Unit; Rock and Bowl 'Dual Axis' Dish Roundabout; 2 flat seat Swings; 2 cradle seat Swings; 1 basket Swing; and a Glow Worm See Saw, as well as all associated works and safety requirements.</p> <p>The project is ongoing and works will be programmed in by Parks & Countryside shortly.</p>			

SIDS	City Development	A&W	£15,050
<p>Project Outline The project will provide five SIDs (Speed Indicator Devices) for use in the Adel area. The SIDs will be sited in locations to be agreed with local ward Members.</p> <p>Funding will pay for the equipment and contractor costs for five SIDs and four lighting columns to be altered £15,050 which included officer time.</p> <p>The project is ongoing.</p>			

Defibrillators	Communities Team/Global First Aid Services	A&W	£4,626
<p>Project Outline The funding will purchase and install 3 Community Public Access Defibrillators (CPAD) for the Adel & Wharfedale ward. If a person goes into Cardiac Arrest their chances of survival are substantially increased when a defibrillator is readily available. If someone rings 999 to report someone in Cardiac Arrest the operator will guide them to any defibrillator that is close by, giving them the code to access the cabinet, the 999 operator and the defibrillator itself will then talk them through the procedure, no prior training being required.</p> <p>Outcomes The locations have been chosen as the shops located at the junction of Tredgold Avenue and the A660 in Bramhope. Which will accommodate the housing estates at both sides of the A660; the Golden Acre Park Cafe, Bramhope which although not close to housing estates or shopping areas, the park itself draws a large number of visitors all year round. The pedestrian gate is always open and if anyone in the nearby houses, or people passing through require a defibrillator, they can still gain access; the Lawnswood Arms which is ideal as it is in the middle of a housing district and clearly visible for people passing through. The defibrillators have been ordered and will be placed shortly.</p>			

1.3. The table below shows the monitoring for grant projects from previous years carried forward into 2015/16

Guiseley No Cold Calling	Guiseley Neighbourhood Watch Association	G&R	£897
<p>Project Outline The project aims to restrict the number of cold callers to homes within the Guiseley area to reach an initial approx 2000 homes and 5000 residents. The grant will pay for the initial leaflet production and distribution, and the window stickers and lamppost signs.</p> <p>Outcomes Project now complete with an underspend of £698. A further two zones have been launched over the last year in the Beeches, Birches, Sycamores and Hawkstone Avenue covering 118 houses. Previous launches have covered 162 homes throughout Guiseley.</p>			
Target Hardening	Care and Repair	All	£9,425
<p>Project Outline This project aims to alleviate the fear of burglary among residents in the Outer North West areas of Leeds and to assist in reducing burglary and repeat burglary rates by and providing security to the homes of those who have been burgled or are considered particularly vulnerable and at risk of burglary.</p> <p>Outcomes In the second quarter of the project, a further £3,648 was spent on target hardening properties in the Outer North West (£720 Otley & Yeadon, £1,602 Adel & Wharfedale, £900 Horsforth, £426 Guiseley & Rawdon). The Community Safety sub group continue to monitor this project.</p>			
Coppice Woods	Highways	G&R O&Y	£2,100 £388
<p>Project Outline This project is to create a 20mph zone on the Coppice Wood Estate, Yeadon to encourage lower traffic speeds on residential roads, especially near the local primary school in the area, reducing both potential for accidents and the fear of them. The scheme will reinforce pedestrian links outside the school and help to encourage walking to school.</p> <p>Outcomes Project now complete. The 20mph zone has been implemented, there were some difficulties ensuring that the speed table would not back-fall surface water into the schools entrance however a mason was successfully able to lay a channel line to carry water away to the nearest gully.</p>			
A pitch for everyday	Yarnbury Cricket Club	H	£8,820
<p>Project Outline The funding will be used to deliver a pitch improvement programme at Yarnbury Rugby Club which will address the extensive overuse of one side of the pitch due to poor drainage and the existing location of the pitch floodlights. The improvement programme will reduce the number of games and training sessions cancelled and increase the number of adult and young people taking part in sport and physical activity.</p> <p>Outcomes The project was delayed whilst various permissions were sought, Land Registry has now provided the relevant certificate and a start date of 18th April was provisionally booked, installation should take 4 weeks.</p>			

Horsforth Counselling	Horsforth Children's Centre	H	£8,832
Project Outline			
The funding will be used to facilitate a free counselling service for Parents of children aged 0 – 5 with free childcare attached. One of the priorities of the Children's Centre is to work closely with parents with mental health difficulties (whether diagnosed or not) and through providing a crèche, the most vulnerable families would then be able to access counselling.			
Outcomes			
Project completed. Through the CORE assessments at the beginning and end of sessions, there has been an improved mental health for those attending counselling. The children attending the crèche have experienced a stimulating, safe environment and their wellbeing has been improved. Having a crèche available has made allocating and timetabling appointments extremely easy and the centre have been able to be very flexible with timings. 25 clients have been able to access counselling sessions; these clients have 33 children of which 20 have accessed the crèche.			

1.4 Capital funded Wellbeing projects

The table below shows the monitoring update for the 2015/16 Capital projects.

Rawdon Cricket Club		G&R	£3,500
Project Outline			
Rawdon Cricket Club are extensively upgrading the existing pavilion and cricket facilities including increasing the size of the changing rooms, new shower and toilet facilities, new referee facilities, new female changing facilities all accessible for disabled participants. The Wellbeing fund element will pay for the final part of the upgrade funding and will support the replacement of the existing rotten scoreboard fascia with a new electronic scoreboard and also allow structural improvement works to the building where the scoreboard is housed.			
Outcomes			
The works are going well at the Cricket Club and the new scoreboard has been installed.			

Queensway Chicane	Highways	G&R, O&Y	£7,000 (£3,500 per ward)
Project Outline			
The funding will be used to contribute towards a Highways scheme for the removal of existing chicane traffic calming features on Queensway in Guiseley and Yeadon, and the installation of plateau 'speed table' traffic calming features along the same stretch of road. The scheme will improve the existing route for the local community, and prevent the dangerous vehicular manoeuvres that are currently taking place.			
Outcomes			
Project completed. The work was completed on site in January. Queensway was closed to undertake the routes with diversion routes in Guiseley and Yeadon Town Centre as well as on the A65.			

2 Youth Activity Funding

The table below shows the monitoring update for the 2015/16 Youth Activity Fund projects

Poetry Workshop	LitFest	A&W	£1,000
Project Outline			
The project is to deliver approximately 12 after school poetry writing workshops based at Ralph Thoresby School. A final 'slam' evening performance, working with musicians, will be held for poets, peers and parents to be able to enjoy what they have written, share with others and deliver a public performance that can be a profound experience for the young people involved.			

Outcomes

The project has completed. 9 sessions were held with an average attendance of 13 young people all aged between 12 and 17 years old. A final performance was held on 17th March for the young people to present their poetry to family, friends and the school. The links with Ralph Thoresby School continued to work well, with support from the staff in the English department and the head teacher. Feedback from young people, parents and the school has been positive. There were fewer sessions delivered than had been planned because of the way the Easter break fell, so 9 sessions were delivered and the final performance was brought forward. This year a new poet, Matthew Headley Stoppard was used in the workshops due to the previous poet being unavailable. Matthew is local and respected and the young people responded well to his techniques and style.

Oddballs Drama Club & Holiday Workshops	JP Productions	G&R	£4,138 £4,095 (14/15 project)
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Project Outline

The funding will support Oddballs to continue to run high quality affordable theatre experiences. The funding will continue the weekly group for 7-10 year olds on a Monday evening at Guiseley Theatre attracting around 20 people costing £2.50 per session and a group for 11-16 year on a Tuesday evening at Guiseley Baptist Church attracting around 11 people costing £3.75 a session to be run. The funding will also support Oddballs to run 1 x 3 day holiday camps in October half term and 1 x day holiday camp in February half term open to children in key stage 2 and 3 based at Guiseley Theatre.

Outcomes

The project has completed. 17 weekly Oddballs Junior sessions (ages 7-10 years old) have been run on a Monday evening at Guiseley Theatre Oddballs Juniors, averaging 11 in attendance weekly, an end of year event was held at Guiseley Theatre at the end of March. There have also been 17 Oddballs (11 – 16 years old) sessions on a Tuesday evening, at Guiseley Baptist Church with an average of 17 young people attending. An end of year event was held at Guiseley theatre at the end of March. There has also been an additional combined Christmas production with both of our Oddballs Juniors and Oddballs coming together at Guiseley Theatre.

A three day holiday club was held in the October half term for key stage 2 with 6 children attending for the full three days, the sessions lead to a 15 minute themed production for parents/carers and families on the last day at Guiseley Theatre. In February half term another three day holiday club at Guiseley Theatre was held for key stage 3 which attracted 12 participants.

Groove Generation Music Project	Aireborough Cluster of Schools, Music Partnership Project	G&R	£1,600
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Project Outline

The funding will support the Groove Generation Project, an afterschool music club giving all children regardless of background access to drums percussion and music workshops, where they can write their own music and record it using Garageband. The project open to all age 7-11 children including children from less advantaged backgrounds. The project aims to recruit a maximum of 75 children. There will be 3 sites, one based at Tranmere, and 2 other hubs will be hosted at other participating member schools in the cluster.

Outcomes

The project is shortly to complete, the group are preparing final monitoring following the completion of the project. The Spring term was successfully held at the hub at Yeadon Westfield Juniors, with 30 children from years 2 to year 6 (year 5 & 6 children trained as young music leaders) attending from 3 different schools in the Guiseley/Airedale area-Yeadon Westfield Infants, Yeadon Westfield Juniors and St Peter and Pauls Primary School. There was an end of term drop in session with parents and friends attending and a mini awards ceremony where 8 young leaders received their certificates. After Easter the hub was Queensway Primary School, and children from Queensway and Rawdon St Peters Primary School were expected to attend.

Football Holiday Activities	Guiseley Community Foundation	G&R	£2,160
<p>Project Outline Football madness is an outreach programme that will take football sessions out into the community. Sessions will be held in Guiseley, Otley, Pool and Yeadon during 4 weeks of the Summer Holidays in 2015. There will be two sessions a day on Mondays, Wednesdays and Fridays. There will be up to 20 young people per session with a possible number of spaces of 480 attending aged between 8 and 14 years old. All sessions will be free of charge.</p> <p>Outcomes The project has completed. There have been 480 places across four different locations in Guiseley, Otley, Pool & Yeadon over 4 weeks. The scheme was advertised on the club website and through visits to schools, especially primary schools. The uptake and interest was greatest in Guiseley, Yeadon, Otley and then Pool, with the following results - Guiseley 256 places; Yeadon 117 places; Otley 33 places & Pool 0 places. However, the attendees did travel from Pool and Otley to attend the sessions at Guiseley, when questioned parents indicated that the children had friends who were attending these sessions.</p>			

Inters Youth Club	Horsforth Children's Services & Horsforth Churches Community Project	H	£6,537
<p>Project Outline The funding will support the continuation of the successful Inters Youth Club. The Horsforth Inters offers 'open youth work' for year 6 and year 7 children from schools in Horsforth with the aim to support the transitional phase from primary to secondary school. Inters runs 3.15 to 5pm on Tuesday night's term time and has 40 children attending regularly.</p> <p>Outcomes The project is ongoing, with the final sessions to be held in July (the project runs parallel to the school year). Since January 2016 Inters have run 10 sessions and 2 trips. The sessions are held in the youth services facilities at the Brownlee Stone Centre which helps with engagement with the surrounding primary school and secondary school, Over the last 12 meetings Inters have met with over 55 students in our sessions. The programme consists of a weekly opportunity for students to get to know each other and the leaders more in an organised group time activity; in a variety of activities; from group games and competitions to quizzes and times of reflection. The two trips organised had a total of nearly 40 students attend. One trip was run to Laser a local activities centre where students were given the opportunity to do one of three different activities; archery, go-karting or low ropes. The feedback was very positive for this trip; the second was a trip to Hollywood Bowls which included a meal and game outside.</p>			

Let's Create - Lego Workshops	Horsforth Children's Services	H	£1,350
<p>Project Outline The funding will support the holding of a series of hands-on Science and Technology workshops using Lego for children and young people aged 8 to 12 years. They will use batteries, bulbs, wires and switches to bring their creations alive. There will be 6 workshops – one in the May 2015 half term, three over the summer and one each in October 2015 and February 2016 half terms. The sessions will be based at Horsforth Children's Centre and will be able to accommodate up to 32 young people, aged 8 to 12 years, and will ask for a financial contribution of £5 per person per session.</p> <p>Project Outcome 7 sessions were held, this was an increase on the 6 planned as the sessions were so popular. Each session ran from 9.30am-3.30pm with a short break over lunch and took place in the Brownlee Stone Centre. Over 20 young people attended each session with an average of 26 young people at each session, in total 179 young people attended over the course of the series and the vast majority of these were from the LS18 postcode.</p> <p>A peer inspection was carried out on the Lego Workshop at Easter, the results were positive with an average score of 9.5 out of 10 for the overall session, the young people gave overwhelmingly positive feedback to the provider and the peer inspector felt that all the young people attending were enjoying and engaged in the session.</p>			

Rock School	Horsforth Extended Services	H	£950
<p>Project Outline The funding will be to hold a series of stand-alone workshops for young people aged 8 – 17 to come along and have a go at playing in a rock band. Horsforth Children’s Services will set up the workshops and the workshops will be delivered throughout the school holidays. There will be 6 workshops – one in the May 2015 half term, three over the summer and one each in October 2015 and February 2016 half terms The sessions will be based at the Boiler Room studio and will be able to accommodate up to 12 young people, aged 8 to 14 years, and there will be a financial contribution of £5 per person per session required.</p> <p>Outcomes 6 sessions were run in total with 3 over the summer holidays, 1 in February half-term and 2 at Easter. All the sessions were held in the Boiler Room studio at Cragg Hill Baptist Church and were staffed by a tutor and support worker. Take up for the sessions was good with a number of young people returning for more than one session, 53 young people attended the sessions over all with an average of 8 per session; the majority of the young people lived in the LS18 postcode.</p>			

Creative Drama	Horsforth Children’s Services	H	£750
<p>Project Outline The funding will support Creative Drama; a series of stand-alone workshops which will explore many aspects of drama and the theatre. Horsforth Children’s Services will set up the workshops they will be delivered throughout the school holidays. There will be 6 workshops – one in the May 2015 half term, three over the summer and one each in October 2015 and February 2016 half terms. The sessions will be based at the Brownlee Stone Centre and will accommodate up to 24 young people, aged 11 to 16 years, with a financial contribution of £5 per person per session.</p> <p>Outcomes 5 sessions were held between the Summer 2015 and Easter 2016. All sessions took place at the Brownlee Stone Centre, Horsforth. Initially the sessions were aimed at 11-16 year olds, however the response to this was slow and therefore in consultation with young people and the drama tutor, the age limit was lowered to include children and young people aged 8-11 years old which increased the popularity of the sessions. Following the delivery of the summer workshops and after further consultation with the drama teacher the length of the sessions was altered to 2 and half hours. More than half of the young people who attended the activity came to more than one session and all attendees have been signposted to various weekly drama groups within the locality. 47 young people attended overall with 9 young people on average attending each session.</p>			

Let’s Get Cooking with the Mighty Chefs	Horsforth Children’s Services	H	£1,860
<p>Project Outline The funding will enable Horsforth Children’s Services to provide cookery workshops in conjunction with Mighty Chefs. The workshops will run over 6 days during the school holidays with each day will have two workshops which will last for 2 hours each and these will be age specific. The workshops will be delivered throughout the school holidays at the Brownlee Stone Centre to accommodate up to 16 young people, in each of two age groups (aged 8 to 11 years, and aged 12 to 16 years) and will ask for a financial contribution of £2.50 per person per session. All equipment and ingredients will be provided by the Mighty Chefs.</p> <p>Project Outcome In conjunction with Mighty Chef’s, 4 days were delivered over the summer with sessions aimed at 8-11 year olds in the morning and 12-16 year olds in the afternoon, 2 further half day sessions - 1 in October half term and 1 in February half term, and the final sessions were delivered in the Easter holidays with sessions both in the morning and afternoon. The sessions have been hugely popular particularly with children and young people aged 8-12 years and 187 young people attended overall with 15 on average per session. All sessions took place in the Brownlee Stone Centre, Horsforth.</p> <p>Over the course of the sessions the young people have enjoyed making a wide variety of culinary dishes from all over</p>			

the world including a chicken and vegetable Chow Mein, homemade pizzas, hot cross buns, meatballs, fruit crumble and pumpkin muffins; the young people have the opportunity to prepare, peel, chop and weigh out ingredients, before creating or cooking the dish. Other fun activities such as games, crosswords, decorating and personalising take home boxes and bags, and smoothie making have been incorporated to keep the children entertained whilst helping to reinforce the message of healthy eating and making healthier choices.

Yoga	Horsforth Children's Services	H	£900
<p>Project Outline The funding is to run a series of yoga sessions for young people aged 11 – 17 years, to be held around the time of exam preparation prior to the summer external exams and which will concentrate on relaxation thereafter. The sessions will be delivered by a qualified local professional after school on a weekly basis and will be approximately 1.5 hours in length. The sessions will be based at Horsforth School. Each class will be able to accommodate up to 24 young people, aged 11 to 17 years, and a financial contribution of £2 per person per session will be requested.</p> <p>Outcomes Sessions were run on a weekly basis at Horsforth School, after the end of school from 3pm to 4pm. Initial teething problems over timings/use of rooms meant that the sessions didn't start until November 2015 rather than the original plan of starting in September to follow the academic year. The emphasis for students has been on having fun whilst improving mental/physical health at the same time and after Easter; the tutor has concentrated more on relaxation techniques for examination stress. Attendance at the sessions has been varied with some students dropping in for a single session whilst others have attended every week. Sessions have been advertised by school staff and, prior to starting the sessions, the tutor ran a series of "taster sessions" during normal PE lessons to encourage attendance.</p>			

North West Leeds Schools Basketball Taster Sessions	Bradford Dragons Basketball Club	O&Y; G&R	£2,160
<p>Project Outline The funding will pay for 6 x 1 hour after school basketball taster sessions in 4 secondary and 8 primary schools. The sessions will be delivered from September 15 – March 16 to one secondary and two primary schools per half term.</p> <p>The aim of the sessions is to introduce new players to basketball and encourage them to attend regular after school sessions. After the six week sessions the participants will have the opportunity to play at the under 13 and under 16 satellite club sessions at St Mary's School, Menston. Committed players will then be able to progress onto the Dragon's junior national league programme at under 14, 16 and 18 levels and eventually senior levels. The sessions will typically run from 3.30pm – 4.30pm weekdays, depending on school finishing times, and aim to have 8 – 16 players per session.</p> <p>Outcomes The sessions at St Mary's School have been running well with good numbers, the club are still getting new players coming through and the sessions have been run on into the Easter term.</p>			

Lantern Project	Otley Courthouse	O&Y	£1,850
<p>Project Outline The funding will be used to host 6 workshops to make large paper lanterns, each with a candle inside. The sessions will be part of the October Half term workshops in the lead up to the Otley Victorian Fayre. The workshops will be split over 3 days with a morning and afternoon session w/c Oct 26th 2015 for families – adults working alongside children and young people – (2 artists supported by 2 volunteers per workshops.) An exhibition of finished lanterns throughout November will be displayed and hung around the Courthouse, which is free and open to the Public.</p> <p>Outcomes The lantern parade was a huge success with 100s of local people joining in the parade just before Christmas. The Courthouse hosted a day long workshop which was split into two sessions during October half term, there were further additional sessions held at the Scout hut in early November; making a total of 4 sessions. The original plan was for 6 sessions however due to lack of sales 2 sessions were dropped and 4 were concentrated on instead. The lanterns were</p>			

created using tissue and wicker and had an aquatic theme to it. A total of 33 lanterns were made and 33 young people (29 were aged 8 – 11 years old and 2 were 11 – 17 years old).

The Victorian Fayre attracted a record number of people – 17,000 people had attended the event and the organisers of the Victorian fayre were thrilled with the procession and gave very positive feedback.

Mighty Chefs ASC Mighty Chefs Holiday Club	Mighty Chefs	A&W	£631 £419
Project Outline			
<p>Mighty Chefs 'fantastic food' cookery workshops are for young people aged 8 – 17 years. During the workshops participants will prepare and cook recipes from scratch with an emphasis on healthy eating</p> <p>Mighty Chefs will deliver the proposed project working in partnership with ESNW cluster co-ordinator. The project includes 6 holiday workshops for up to 8 participants. School holiday workshops last 2 hours. All workshops will take place during the school holidays between September 2015 and April 2016</p>			
Outcomes			
<p>Due to issues within the ESNW Cluster, Mighty Chefs were unable to deliver the original programme; to support the project going ahead the Communities Team worked with the Otley, Pool and Bramhope Cluster to support Mighty Chefs to deliver some sessions in Otley and Bramhope.</p> <p>During the Easter holidays Mighty Chefs delivered 2 'fun with food' cookery workshops in the large hall and kitchen at St Giles Church, Bramhope, each session was for 16 participants. The sessions became almost fully booked very quickly and attendance for the first session was excellent and ran at maximum capacity of 16 participants. The second session bookings were slightly less at 13 -attendance was not as high with 4 no shows and 1 cancellation due to illness. During the workshops the children made hot cross buns and fruit smoothies. The focus was on traditional Easter food, healthy whole grains, five a day and eat the rainbow. Working in teams of four, they followed the recipe, weighing and measuring their own ingredients; they were taught how to use the equipment correctly and safely.</p> <p>During the Spring term 3 after school Fantastic Food cookery sessions for the Otley, Pool and Bramhope cluster were delivered at Otley Children centre. The sessions were for 8 participants and attendance was good with only 3 'no shows', of which two children were from the same family. All three sessions contained recipes that were based around 'healthy treats'.</p> <p>A peer inspection was carried out on the Might Chefs session held at Easter. The majority of the young people asked gave the session 10 out of 10, with overwhelmingly positive feedback given to the provider. Young people particularly liked trying the new recipes. The peer observer felt the young people were enjoying the activity and were actively engaged although they did note that the ages of the young people were younger rather than older teenagers.</p>			

ESNW Summer Activities	ESNW Cluster	A&W	£1,305
Project Outline			
<p>ESNW Youth Provision will be open to children and young people (C&YP) living in the ESNW Cluster and/or attending Cluster schools. C&YP travel from a range of areas to attend Cluster schools. The ESNW CLUSTER has proven experience of working in partnership with the a range of providers to deliver a range activities for C&YP. The sessions will be football, multi-sports for ages 8 – 11 years old and 11 – 17 years old at Ralph Thoresby Schools and Lego sessions for aged 8 to 11 years old.</p>			
Outcomes			
<p>The after school club football sessions were unable to take place, but the cluster was able to provide some free family fun play days and additional holiday Lego workshops which have been very popular. All the activities were promoted and advertised through the cluster schools which are Ralph Thoresby, Adel Primary, Ireland Wood, Adel St Johns, Holy Name, Cookridge Primary, Holy Trinity and Iveson. 231 young people from schools in the Outer North West were able to attend the Lego sessions all aged 8 – 11 years old.</p>			

Aireborough Performing Arts	Aireborough Cluster	G&R	£2,000
<p>Project Outline Aireborough Performing Arts Festival is made up of three variety performances by children and young people from Guiseley Schools, the event will be held over 3 nights in June 2016 at Guiseley Theatre. The first two nights are 'Let's Celebrate' events where each school will be offered the chance to send performers to take part, these could be school choirs, dance acts etc... it is up to the school what to showcase. This is a non-competitive event. The final night will have an additional inter-schools Battle of the Acts event where the three high schools can enter up to 2 bands to perform and be judged by music industry representatives. Last year's winners will also be involved in the event. The winning school receives a trophy shield and a the ban a 4 hour recording studio prize at Woolpack Studios in Otley to record two tracks.</p> <p>It is a 3 day celebration of performing arts and music by locally based children and young people – to showcase young talent and to positively promote the contribution children and young people make in the community.</p> <p>Outcomes The event takes place in June 2016. Preparations are underway and the event tickets are selling well.</p>			
Raspberry Pi Minecraft	Leeds Libraries	All	£1,254
<p>Project Outline Libraries will be purchasing a range of equipment to enable them to deliver Minecraft and Raspberry Pi sessions focusing on coding and creative play. Libraries will deliver a minimum of 12 sessions (but it is expected that with code clubs and other opportunities the sessions will be delivered up to 18 times and more) each session would be free to the user and would each last 90 minutes during school half-term and summer holidays. The sessions will be delivered at Horsforth, Otley, Yeadon and Guiseley library branches. Each session will provide up to 12 places with the sessions aimed at young people aged 8 and above.</p> <p>Outcomes The project is ongoing throughout the summer and first full monitoring will be received in June. The first sessions will be held over half at Otley Library on Wednesday 1 June 2-3.30pm and at Guiseley Library Thursday 2 June 2-3.30pm. The remaining sessions will be over the summer holidays at Horsforth, Yeadon and more at Otley and Guiseley.</p>			
Lazer Centre Activities	Lazer Centre	All	£3,314
<p>Project Outline The aim of the project is to provide a summer programme of activities for children & young people throughout the ONW. The majority of the sessions will be delivered in the school summer holidays plus term time evenings and weekends. The activities are, for up to 8 young people and will run for two hours at a time. The choice of activities for the children & young people will be - Bushcraft/Den Building, Waterslides, Buggy Experience, Inflatable Games e.g Sumo Suites, Motor Biking, Archery, Go Karts, High Ropes, Climbing, Abseiling, Crate Stack etc...</p> <p>Outcomes The project is taking place over Summer 2016 and first monitoring will be received in June.</p>			

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Report of: West North West Area Leader

Report to: Outer North West Community Committee

Report author: Gerry Burnham 3367870

Date: 13th June 2016

To note

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.
2. The report asks the community committee to agree the Elected Member representation to each sub group for the current municipal year, attached at **Appendix 1**.
3. The report also updates the Community Committee on community forums and partnership working that has taken place in the area since the last meeting.

Main issues

4. The Outer North West Community Committee has a range of sub groups which set priorities, agree topics for consideration at Community Committee and develop action plans to address issues of thematic importance. The committee currently operates six sub groups: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.
5. Sub group meetings are informal meetings and not open to the public, however local residents or representatives of other organisations may be invited to attend and speak at the discretion of the chair of each sub group.
6. Key principles for the sub groups include:
 - Each sub group to meet a maximum of 5 times per year (4 if there is no delegation attached to the work of the sub group).

- The sub group will consist of one elected member representative from each ward however sub group meetings are open to all members of the Outer North West Community Committee if they wish to attend.
 - Co-optees may be invited onto the sub group subject to agreement from the Community Committee.
 - Recommendations to Community Committee will only be made by the sub group members or in the event of their absence, a nominated ward colleague.
 - All decisions or recommendations made by the sub group must be referred to the Community Committee for approval.
 - Venues for sub groups are to be accessible and cost free i.e. Otley Children's Centre, Yeadon Town Hall, Henshaw Depot, Weetwood Police Station, Otley Police Station or Horsforth Library.
7. The current membership of all six sub groups is attached at **Appendix 1**. Members are asked to agree the Elected Member representation to each sub group for 2016/17.
8. At present, where possible the Community Committee Champion has been aligned with the relevant sub group chair and in consultation with the theme leads have provided the following updates:
9. Environment & Community Safety
10. Community Safety

Community Speed Watch

The Neighbourhood Policing Team along with ward councillors has been exploring options to involve local communities in a Community Speed Watch Scheme. A volunteer co-ordinator is now in place and working with Neighbourhood Policing Team (NPT) officers on developing how the scheme will operate in the outer north west area.

A training package, risk assessment and associated process paperwork has also been developed. All four NPT ward officers have been formally trained in the use of the Speed Indicator Device (SID), which includes the ability to train new volunteers.

It is hoped that a pool of trained volunteers will shortly be in a position to perform speed watch duties and a specific email account for speed watch referrals is being created.

Guiseley Anti-social Behaviour

Additional meetings outside of the regular Tasking meetings have been held with partners to manage the ongoing youth nuisance issues at Westside Retail Park, Guiseley Retail Park and around Aireborough Leisure Centre. The meetings have focussed on targeting individuals and or families. Police operations include Dispersal Orders and working with the businesses through a newly formed business watch scheme. As a result of various actions and interventions, complaints of anti-social behaviour have reduced from 24 incidents reported in March to 8 incidents reported in May.

Target Hardening Project

Funding from the Outer North West Community Committee has supported target hardening in all four outer north west wards. Monitoring information on the number of properties receiving this service and amounts still available to spend will be discussed at the next Community Safety sub group.

11. Environment

The Environment sub group last met on 29th March 2016. Parks & Countryside gave an update on the grass cutting contract; the option for a 5 year extension to the contract is to be taken up and this is going through the legal process. There has been a 79.6% reduction in complaints regarding the grass cutting contract.

The Locality Team updated the sub group on requests for service since December 2015 and there have been 2669 requests in that period; 12 legal notices have been issued and 1 prosecution for a non-payment of a fixed penalty notice. Members discussed the citywide range of initiatives to tackle dog fouling and it was agreed that they would pass details of local groups who may be interested in being involved to the Locality Team.

The Waste Management Team gave an update on the work surrounding the Tour de Yorkshire and the affected bin collection routes in Otley.

The Parks & Countryside officer gave an update on ongoing work and advised the meeting that street spraying was due to start on 11th April, weather permitting. The focus for the service has been grass cutting, and cemeteries, along with normal maintenance work.

12. Health and Well-being and Adult Social Care

Annual Lunch Club Grants will be funded by Public Health, Leeds City Council for 2016/17. The aim is to increase the support to all lunch club providers in relation to supporting older people to keep properly hydrated, to eat healthily, to be a healthy weight and have the help and support they need. Therefore all lunch club providers have been invited to become members of the Older People Food Matters Group (OPFMG) led by Public Health. Members can access free resources, attend network events and training that will increase their knowledge in four key areas. The management of the annual lunch club grant is now carried out by Leeds Community Foundation.

OPAL Luncheon Clubs	£1,731.05	Adel and Wharfedale
Pool and Arthington Lunch Club	£2,217.30	Adel and Wharfedale
Horsforth Live at Home Scheme	£3,462.10	Horsforth
Otley Action Tues Lunch Club	£2,217.30	Otley and Yeadon
Otley Action Weston Friendship Club	£2,217.30	Otley and Yeadon
Total	£11,845.05	

- Care View is a community phone app developed by the Outer North West Adult Social Care Health and Well-being sub group continues to develop well. The main objective of the app is to locate people who may be socially isolated. It is currently being piloted in Horsforth.
- Public Health officers are arranging chair based instructor classes for workers at sheltered housing complexes in Outer North West. Residents can benefit from these classes and older community members from outside the complex can participate.

- NHS Leeds North Clinical Commissioning Group (LNCCG) has recently appointed Community Links to provide a social prescribing scheme called Connect Well to Outer North West GP practices covered by NHS LNCCG. Further details can be found at <http://www.commlinks.co.uk/connectwell>. The aims to improve the wider health and well-being of patients by providing GPs with a link to refer patients to local groups, services and community activities.
- Outer North West Practices covered by NHS Leeds West Clinical Commissioning Group (LWCCG) will be covered by social prescribing scheme called Patient Empowerment Project (PEP), which is provided by Barca. Public Health is ensuring that both schemes work closely together, so that there is 'no wrong door,' for residents using either service.
- Adult Autism was discussed at the last meeting of the sub group. Adult Social Care works with numerous partners to improve opportunities and support adults on the autistic spectrum. Members were advised that:

Autism is a neuro developmental condition which effects communication and understanding

It is estimated that around 1.1% of the population has some form of autism

Further information is available on -

<http://www.leeds.gov.uk/residents/Pages/Autism.aspx>

13. Children's Services and Family Health

The Outer North West contains 10.6 per cent of the Leeds under 19s population, an estimated 18,317 children and young people. Free school meal entitlement is significantly below the city average, at 6.5 per cent in primary schools (19.9% at city level), and 5.7% in secondary schools (18.5% at city level).

At the end of December 2015 the number of children looked after in the area was 41, a small rise of six compared to the previous December. Despite the small rise, this is only 3.3 per cent of the overall looked after cohort, far lower than the area's share of the 0-19 population. The number of children subject to a child protection plan safely and appropriately reduced over the same period, to 30 (5.3 per cent of the overall child protection cohort) from 44. There has been a small increase in the number of child protection and safeguarding contacts being made to the council's Duty and Advice Team (Child Protection Front Door). More individuals and organisations are seeking advice and information at the Front Door, with helpful support being provided without the need for social work involvement. However, the number of these contacts that then became a referral to be followed up by social care slightly fell, suggesting no increase in need, this is consistent with city-wide patterns.

In 2015, 77.2% of five year-olds living in the outer north west reached what is known as a good level of development, up almost seven percentage points from 2014. This result is the highest of all community committees, and significantly above the 61.7 % city average. In terms of age related expectations at 11 (year 6 end of key stage 2) and 16 (year 11 end of key stage 4) the outer north west performs strongly when compared to the city average, the area also saw an improvement in its 2015 performance from 2014. 84.7% of the area's year six children achieved level 4 or above in reading writing and mathematics and 70.3% of those in year 11 gaining five or more GCSEs at A*-C including English and mathematics.

As at December 2015, 97% of primary schools (an eight point rise since the previous December), and 100% of secondary schools (up by 33 points) are rated as good or

better by Ofsted. (Figures will not include any sponsored academies awaiting their first inspection).

Leeds attendance levels remained high for the 2014/15 academic year although they were, due to illness, marginally down on the previous year. Attendance levels in the outer north west were stable, with the primary rate of pupils living in the area at 97.1 %; secondary pupils show an attendance of 95.3%. Both figures are above the city averages of 96.1 for primary and 94.3 secondary. However persistent absence (pupils missing at least 15% of the school year) has increased amongst the area's children at both primary (up 12 to 54 or 4.3% of all PA across the city) and secondary schools (up 29 to 187 or 7.2% across the city).

The number of NEET young people 16-18 in the area, and those whose status was not known, reduced from December 2014 to December 2015. 2.6 per cent of the area's young people are NEET, well below the city average of 6.5%.

The number of 10-17 year olds committing an offence reduced by eight, to six, reflecting the trend across the city.

14. Leeds Bradford Airport Masterplan

On 19th April, the Community Committee invited representatives from Leeds Bradford Airport to speak to local residents at Yeadon Town Hall about the Airport Masterplan. Tony Hallwood, Aviation Development Director, presented the details of the Masterplan and answered questions from residents.

15. Community Committee Newsletter

The second addition of the Outer North West Community Committee Newsletter is attached at **Appendix 2** for Members information.

Conclusions

16. The Outer North West Community Committee sub groups provide the committee with the opportunity to consider information on key areas of work in partnership with officers and community organisations, as well as enabling direct links to be established with the Community Champions and Executive Board Members.

Recommendations

17. Members are asked to:

- Note the work of the sub groups and areas of partnership working since the last Community Committee meeting.
- Agree the Elected Member representation to each sub group for the current municipal year.

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Outer North West Community Committee

Current Sub Group Membership

Sub Group	Environment & Community Safety	Employment, Learning and the Local Economy	Children's Services and Family Health	Adult Social Care and Well-being	Highways and Transportation	Policy
Chair of sub group and Community Committee Champion	Cllr B Anderson	Cllr R Downes	Cllr P Latty	Cllr G Latty	Cllr B Cleasby	Cllr P Wadsworth
Membership	Cllr C Campbell Cllr D Collins Cllr G Latty	Cllr B Anderson Cllr D Collins Cllr P Latty	Cllr D Collins Cllr B Flynn Cllr S Lay	Cllr B Cleasby Cllr C Anderson Cllr S Lay	Cllr B Anderson Cllr R Downes Cllr P Wadsworth	Cllr B Anderson Cllr B Cleasby Cllr R Downes Cllr G Latty Cllr P Latty

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June 2016

Outer North West Community Committee



Young People said... We did...

Last month the Community Committee agreed funding of £46,000 towards activities for young people to enjoy after school and during this year's Summer holidays.

At our Young People's Engagement Event in January, we asked local young people what sort of activities they would like us to provide for them. The top choices were sports, cooking, youth clubs and mini Breeze. Councillors used this information to make decisions about the types of projects to fund. Dates of activities will be published on our Facebook page.



Projects funded include -

- ACES—a week of multi-sports sessions taking place at Ralph Thoresby School
- Pop up Activity Days with Holt Park Active.
- 3 Mini Breezes in Yeadon, Guiseley and Leeds 16
- Skateboarding in Otley, Holt Park, Horsforth and Guiseley
- Oddballs Theatre Group and Little Warblers Choir in Guiseley
- Drama, Fashion Club, Pottery, Yoga Cooking with Mighty Chefs in Horsforth
- Inters Youth Club, Horsforth

World War 1 Commemorations

1st July 2016 marks the 100th Anniversary of the Battle of the Somme. There are a range of events taking place locally to remember the men who fought and died during this battle including -

- 30th June (7am - 8.15am) and 1st July (3.45pm—6.45pm) young actors from Horsforth School will read the roll of honour of Horsforth Men who died in the war.
- 22nd June (7.45pm—8.45pm) sees Horsforth Festival of Remembrance taking place at Horsforth School for those who fought in the Battle of the Somme.
- 13th and 14th July, Horsforth School are performing a play about the Leeds Pals (Tickets –Adults £4, Over 60s £3).

Supporting Community Projects

In 2015/16 Councillors from Outer North West Community Committee spent over £120,000 on a range of projects benefitting the community and nearly £25,000 on after school and holiday activities for young people. Some of these great projects included -

£3,200 supporting counselling sessions for parents and carers in Aireborough, and £1,560 towards a counselling for young people in Horsforth with Horsforth Children's Centre.

Over £14,000 on festive lights including those in Bramhope, Yeadon, Horsforth and Guiseley.

£12,244 supporting an additional gardener to work in parks and cemeteries in Yeadon and Guiseley.

£6,766 towards the Aireborough Supported Activities Scheme helping young people with additional needs to have fun horse riding, swimming and learn new skills.

£4,138 to support Oddballs Theatre a theatre group for young people in Guiseley.

Horsforth Children's Services received almost



Fun at Parkinson's Park Children's Gala 2015, funded by Outer North West Community Committee with a Small Grant of £500.

£6,000 to deliver lots of different activities including Creative Drama, Lego groups, a Rock School, Cooking with Mighty Chefs and Yoga.

Three defibrillators have been purchased (£4,624) for use in the Adel & Wharfedale area.

Over £16,000 has been given to improving the playground at Tarnfield Park in Yeadon.

Are you involved in a community project? You can apply for a small grant of up to £1000, email west.north.west@leeds.gov.uk for more.

Local Spotlight



Fresh out of sixth form in 2013, local residents Jacob and Lucy Phillips felt there was a gap in drama and theatre opportunities in Guiseley for children to enjoy relaxed, fun, and most of all affordable activities. Their first venture, funded by Outer North West Community Committee, was a successful half term holiday club for 11-16 year olds at Guiseley School, and a weekly drama club at Guiseley Baptist Church.

Since then they have developed a busy schedule of groups and continued to secure funding from Community Committee including starting up Oddballs Junior classes providing drama activities for 7-10 year olds. This year they have also been

funded by the Community Committee to develop the Little Warblers, Children's Choir aimed at children aged 5—11 years old.

Lucy and Jacob hold the majority of their groups and spend much of their time at Guiseley Theatre and they are passionate about making use of such a historic local building.

This June they will be organising Aireborough Performing Arts Festival with funding from the Community Committee and support from Aireborough Extended Services Cluster.

"funding from Outer North West Community Committee has allowed us to open our doors to so many young people"

Lucy Phillips



Oddballs Drama Group at Guiseley Theatre

Focus on....

Healthy Hearts

The Community Committee has granted funding for three new Community Public Access Defibrillators (CPADs) in the Adel & Wharfedale area.

Global First Aid Services who are arranging the new Defibrillators on behalf of Committee had spotted a gap in provision in this area.

The defibrillators have been placed at central locations throughout the area — If a person does go into cardiac arrest, their chances of survival are substantially increased if a defibrillator is available.

Locations of the defibrillators

- The shops on the junction of Tredgold Avenue and the A660 in Bramhope
- Golden Acre Park Café, Bramhope
- The Lawnswood Arms



Top Tips for a Healthy Heart

- If you are a smoker -give up! It's the best thing you can do for your heart.
- Get active - good for your heart and a great stress buster
- Manage your weight, eat a balanced diet low in fat and sugar, and aim for your 5 A DAY
- Cut down on your salt intake.

<http://www.nhs.uk/Livewell/Healthyhearts/Pages/Healthy-heart-tips.aspx>

Outer North West Round Up



Otley goes Cycling Crazy at the Tour de Yorkshire!

The 2nd day of the Tour de Yorkshire started in Otley and 1,000s of visitors enjoyed a range of fun family activities to mark the occasion.

Psychotherapist Funding for Horsforth

Community Committee has granted £1,560 funding for a child psychotherapist at Horsforth Children's Centre. The new post will offer support to parents and carers of children and young people aged 0-19, giving parents and carers the chance to talk through any concerns they may have about their child.

Celebration Time for schools in Aireborough

Excitement is building for this year's 3 day festival of performing arts and music showcasing young talent from 15 local schools. This year's annual event is taking place at Guiseley Theatre and is expected to be the best yet!

New SIDs help make Adel & Wharfedale roads safer

5 new SIDs (Speed Indicator Devices) have been funded for Tinshill Road, Green Lane, Long Causeway, Adel Lane and Church Lane. They will help reduce speeding and make our roads safer.

Our Community Projects in Pictures



Top— Bottom

Leeds Play Sessions in Otley / Mounds of Lego at Lego Club Horsforth/ Oddballs Theatre Group, Guiseley / OPAL Older People's Activity Group in Adel

Your Community Committee

Leeds has 10 community committees, which meet at least 4 times a year. They are open to the public and provide a forum for residents to raise key issues of concern with local Councillors and help influence decisions about their area. In the past year, the Outer North West Committee has looked at a range of issues including road safety and neighbourhood planning.



Airport Master Plan Meeting

On 19th April Outer North West Committee invited representatives from Leeds Bradford Airport to speak about the new Airport Master Plan. Local residents came to hear officers from the Airport talk about the future plans.

Forum Meetings and Community Committees

Local Community Forums are held throughout the year providing an opportunity for very local issues to be discussed, we welcome suggestions for future agenda items. We hold Forums in Yeadon, Guiseley and Holt Park and we will publicise the dates on our Facebook and Twitter pages.

Why not email west.north.west@leeds.gov.uk or call 0113 3367856 to be added to our mailing lists to find out when the future meetings will be held.

Community Committee

The first Community Committee meeting this year will be on 13th June at Yeadon Town Hall; future dates are 5th September, 28th November, 6th March (locations tbc).

Outer North West Community Committee

Adel & Wharfedale Ward



Cllr Barry Anderson
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barry.anderson@leeds.gov.uk



Cllr Caroline Anderson
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Cllr Billy Flynn
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Horsforth Ward



Cllr Brian Cleasby
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Guiseley & Rawdon Ward



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Otley & Yeadon Ward



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Cllr Sandy Lay
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Get in touch

Why not contact us to find out more about the work of the Community Committee?

 [LCCOuterNW](https://www.facebook.com/LCCOuterNW)

 [@_YourCommunity](https://twitter.com/_YourCommunity)

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**Leeds City Council
Communities Team
0113 3367856**



Report of: The Director of Environment and Housing

Report to: Outer North West Community Communities

Report author: Martyn Long

Date: 13th June 2016

To Note

Lettings Policy Review Consultation Update

Purpose of report

1. In February 2016, Executive Board agreed to commence consultation on these proposed changes to Housing Leeds' current lettings framework with a view to approving a revised policy in September/October 2016.
2. The consultation commenced with two Elected Member sessions in early March 2016. This has been followed by further consultation with local tenant and resident groups, statutory and voluntary sector partners and individual tenants and residents.
3. The paper provides an update on progress with the consultation to date, and some feedback on the key themes to emerge so far.
4. The report sets out the proposals being consulted on to the council's lettings, including the development of a tenant transfer list, a review of the lettings policy and a new approach to community lettings policies.
5. The report sets out the proposed consultation process and timescales for implementations of the new policies.

Recommendations

6. Members of the Community Committee are asked to comment on the proposals set out in the lettings policy consultation.

Background information

7. The lettings framework is based on the council's legal duties set out in the Housing Act 1996 of meeting housing needs as well as meeting the aspirations of tenants and residents.
8. Demand for council housing outstrips supply. The average waiting time for households who were rehoused in 2014/15 was 48 weeks across all areas of the city, property types and sizes.
9. Currently there are 23,922 (31/03/16) households on the housing register. Approximately 21% (5,901) of customers have assessed housing needs (Band A & B).
10. Around 1 in 6 of the council's 57,000 homes have a local lettings policy attached to them which gives preference to certain groups of applicants for some properties, e.g. local connection preference in some outer lying areas of the city or age restrictions intended to minimise lifestyle clashes in flats. Approximately 4,300 properties are sheltered properties that are primarily let to people aged 60 years and over.
11. As part of the harmonisation programme Housing Leeds has commenced a fundamental review of the local lettings policies to ensure they are fit for purpose and consistently applied across the city. The new approach to developing community lettings policies has been informed by the policies used to let the new build homes delivered through the PFI and Council Housing Growth Programme.
12. In February 2016, Executive Board agreed to commence consultation on these proposed changes to the current lettings framework with a view to approving a revised policy in September/October 2016.

Main Issues

13. Housing Leeds has identified the following drivers for change:
 - The majority of the LLPs have been in place for many years and whilst they have been periodically reviewed, there has been little or in some cases, no change.
 - They do not comply with equalities legislation leaving the council open to legal challenge based on discrimination
 - They often rely on the judgement that tenancy behaviour is linked to age, rather than evidence
 - There is inconsistent application of the policies with evidence that they restrict housing opportunities to younger people in some communities and result in concentrations in other areas.
14. Housing Leeds has extended the scope of the local lettings policy review to include the wider lettings framework.
15. The consultation asks for feedback on the following proposals:

Introduction of a tenant transfer policy to give greater preference to and reward existing council tenants who have successfully held a secure tenancy as part of our

commitment to the social contract and enabling the council to make better use of its housing stock

16. Review of the main lettings policy to mainstream some elements previously covered by local lettings policies – specifically:
 - Use of local connection preference in outer lying areas of the city with low turnover and high demand
 - Giving preference to tenants with a good tenancy record
 - Conducting home visits to prospective applicants prior to making an offer
 - Introducing pre tenancy training for 16 and 17 year olds, and applicants who are unable to demonstrate a good tenancy record
 - Using our good neighbour criteria in areas with significant issues of anti-social and criminal behaviour
17. New approach to community lettings policies to replace local lettings policies, with improved links to tenancy management issues in the wider community.
18. To include more proactive marketing of lower demand homes to attract new customer groups, and to encourage people in employment and flat sharing, and to encourage council tenants to downsize to a smaller property or high rise flat, and free up a family council house
19. The consultation commenced with two Elected Member sessions in early March 2016. This has been followed by further consultation with local tenant and resident groups, statutory and voluntary sector partners and individual tenants and residents. We are about a third of the way through the consultation and are currently on track to complete by July 2016.
20. A full timetable for the consultation is below:

Consultation plan	Timescales
Finalise proposals for consultation	Jan / Feb 2016
Executive Board approval to commence consultation	Feb 2016
Political briefings on draft version	March 2016
Public consultation with stakeholders on proposed changes to lettings policy, including tenants / customers	March – July 2016
Collation of responses	July 2016
Proposals to Housing Advisory Board	September 2016
Equality Impact Assessment of proposed changes to lettings policy	July - August 2016
Community Committees	June 2016
Housing and Regeneration Scrutiny Board	July 2016
Housing Advisory Board	September 2016
Executive Board to consider and approve changes	October 2016
Implementation including IT changes, training and promotion of new policy	October – November 2016
Implementation of Community Lettings Policies on Block by Block Basis	From October 2016
Regular Updates to HAB throughout implementation	October 2016 – March 2017

21. In addition to face to face consultation, online survey is available on the council's Talking Point portal, which has been promoted through the Leeds Homes flyer and website, Housing Leeds website, tenant newsletter and via social media.
22. The consultation is currently focusing on the overarching policy framework and changes to individual blocks will be subject to further local consultation with tenants and residents prior to implementation on a phased basis.
23. The consultation will run until July. A full consultation timetable is detailed above. Over the next 6-8 weeks further consultation will be undertaken with:
 - VITAL;
 - Community Committees;
 - YAGI;
 - High Rise Group;
 - All Housing Advisory Panels;
 - Equal Access Group;
 - Staff;
 - A number of tenant and residents groups facilitated through the tenant involvement team.
24. We will also be further promoting the online survey as widely as possible to gauge the views of both current and prospective tenants. A full summary and outcomes from the consultation will be presented to Housing Advisory Board in September 2016.

Corporate considerations

Equality and diversity / cohesion and integration

25. A full equality and diversity impact assessment will be completed to identify potential and negative impacts of the final recommended changes. This will also consider the impact of the recent High Court case which ruled that Ealing's allocations policy was unlawful – this related to their tenant transfer and employment preference criteria.

Council policies and city priorities

26. The development of community lettings policies supports the council's ambition of being the best city in the UK, which is fair, open and welcoming to all. This links to the best council outcomes of improving the quality of life for residents, particularly those who are vulnerable or in poverty.

Resources and value for money

27. The Council aims to ensure its housing stock is managed efficiently and best use is made of the limited resource, of example, by reducing homelessness and the associated social and financial costs such as temporary accommodation placements.

The Council aims to operate an efficient lettings process, to reduce the length of time properties remain empty to ensure the needs of customers in housing need are met, and to increase tenant and resident satisfaction with their homes and neighbourhoods.

Legal implications, access to information and call in

28. The report is an update paper and is not subject call in. The Housing Act 1996 requires every local housing authority to have an allocation scheme for determining which customers are prioritised for re-housing, and the procedure to be followed in allocating housing. The covers lettings of Council tenancies made by Housing Leeds and the Belle Isle Tenant Management Organisation (BITMO), and nominations to Registered Social Landlords. The Localism Act and more recent government guidance supports local authorities to consider operating tenant transfer lists alongside their lettings policies. In addition the council will consider the implications of the recent case involving Ealing Council's allocations policy.

Risk management

29. The report is an update paper. A full risk assessment has been undertaken for the Lettings Policy Review.

Conclusion

30. This report highlights the progress that has been made to date with the consultation on the lettings policy review, and provides some feedback on the key messages emerging from the consultation so far. A full report on the outcome of the consultation and next steps will be presented to the September meeting of Housing Advisory Board, prior to being taken to Executive Board for approval.

Recommendations

31. Members of the Community Committee are asked to comment on the proposals set out in the lettings policy consultation.

Background papers.

None.

Appendix 1

List of approved local lettings policies

Appendix 2

Consultation Survey forum

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Area	Housing office	Address	LLP	type	No. props
Belle Isle	BITMO	Aberfield Drive various flats	35+	age	10
Belle Isle	BITMO	Aberfield Drive various flats	40+ / access only children 10+	age	12
Belle Isle	BITMO	Winrose Drive various flats	keyworkers/employment/local connection	Keyworker	12
Belle Isle	BITMO	Winrose Drive, Winrose Grove, Belle Isle Circus various flats	55+	age	40
Belle Isle	BITMO	Windmill Close	Good neighbour	Good neighbour	16
East	Burmantofts	Lupton Avenue various flats	35+	age	12
East	Burmantofts	St Stephens Road, Rigton Close, Rigton Drive, Nippet Lane various flats	40+/no resident children	age	84
East	Burmantofts	Naseby Grange	55+	age	98
East	Burmantofts	Brignall Croft, Gargrave Court, Scargill Grange	25+/no resident children	age	290
East	Burmantofts	Shakespeare Court, Shakespeare Grange, Shakespeare Towers	35+/no resident children	age	291
East	Chapelton	Button Hill various flats	50+	age	7
East	Chapelton	Town Street Walk various flats	50+	age	10
East	Chapelton	Newton Lodge Close various flats	40+	age	16
East	Chapelton	Potternewton Court	55+/no resident children	age	56
East	Chapelton	Potternewton Heights	45+/no resident children	age	83
East	Gipton	St Albans Approach various flats	50+	age	6
East	Gipton	Buller Grove various flats	50+/no resident children	age	8
East	Gipton	Kimberley Road various flats	55+/no resident children	age	12
East	Gipton	Easterley Mount (12), Easterley Square(2)	50+	age	14
East	Gipton	Pembroke Grange and Pembroke Towers	55+/no resident children	age	84
East	Gipton	Oakland Drive	Local Conn	Local Conn	10
East	Gipton	Denbigh Croft, Denbigh Heights	55+/no resident children	age	90
East	Gipton	Brecon Rise and Brecon Court	55+/no resident children	age	92
East	Gipton	Gipton Gate East, Gipton Gate West	35+/no resident children	age	119

East	Gipton	Briarsdale Heights, Briarsdale Court, Briarsdale Croft	35+/no resident children	age	137
East	Gipton	Highways various flats	35+/children 10+	age	12
East	Gipton	Highways various flats	55+/no resident children	age	118
East	Gipton	Coldcotes Walk various flats	50+	age	8
East	Halton Moor / O'thorpe	Lakeland Court	45+/no resident children	age	58
East	Harewood	Bondgate 2 flats	35+/no resident children	age	2
East	Meanwood	Scott Hall Drive various flats	25+/no resident children	age	22
East	Meanwood	Stonegate Farm Close various flats	40+/no resident children	age	20
East	Moortown	Elmhurst Close various flats	40+/no resident children	age	15
East	Moortown	Saxon Green various flats	40+/no resident children	age	19
East	Moortown	Stonegates various flats	35+/no resident children	age	3
East	Moortown	Stonegates Road various flats	35+/no resident children	age	4
East	Moortown	Leafield Close various flats	40+/no resident children	age	5
East	Moortown	Queenshill Approach various flats	40+	age	6
East	Moortown	Fieldhouse Close various flats	40+	age	7
East	Moortown	Queenshill Drive various flats	40+	age	8
East	Moortown	Stonegate Road various flats	40+	age	11
East	Moortown	Leafield Towers	40+	age	59
East	Moortown	West Park Chase various flats	35+/no resident children	age	4
East	Moortown	Brackenwood Drive various flats	40+/no resident children	age	6
East	Moortown	Chandos Gardens various flats	35+/no resident children	age	12
East	Moortown	Brackenwood Green various flats(odds only)	40+/no resident children	age	12
East	Moortown	Lidgett Towers	30+/no resident children	age	54
East	Moortown	Norfolk House various flats	10+	age	2

East	Moortown	Leatham House various flats	10+	age	2
East	Moortown	Gray House	10+	age	2
East	Moortown	Leaconfield House Wetherby	10+	age	3
East	Moortown	Fairview House Wetherby	10+	age	3
East	Moortown	Birkmyre House	10+	age	3
East	Moortown	Rhodes House Wetherby	10+	age	3
East	Moortown	Hodgson House	10+	age	3
East	Richmond Hill	Saxton Gardens	45+	age	230
East	Seacroft North	Bailey Towers	40+/no resident children	age	60
East	Seacroft North	Brookland Towers	40+	age	60
East	Seacroft North	Seacroft Gate Blocks 1 & 2	40+/no resident children	age	118
East	Seacroft North	Barncroft Court, Grange, Heights, Towers	50+/no resident children	age	178
East	Seacroft South	Hollin Park Mount various flats	40+	age	4
East	Seacroft South	Hollin Park Avenue various flats	40+	age	4
East	Seacroft South	Inglewood Place	25+	age	18
East	Seacroft South	Dib Lane	40+	age	20
East	Seacroft South	Fearnville Close and Fearnville Drive	40+/no resident children	age	21
East	Seacroft South	Inglewood Drive	25+	age	44
East	Seacroft South	Parkway Court	35+/no resident children	age	87
East	Seacroft South	Parkway Grange	35+/no resident children	age	87
East	Seacroft South	Parkway Towers	25+/no resident children	age	98
East	Wetherby	all family houses 2B+	local conn	Local Conn	517
South	Garforth & Kippax	Family type housing	Local Conn	Local Conn	1038
South	Inner team	Cardinal Road, Cardinal Square, Cardinal Walk, Redhall Close, Redhall Crescent, Waincliffe Place	25+	age	83
South	Inner team	Meynell Heights	45+	age	94
South	Inner team	Crescent Towers	45+	age	96
South	Inner team	Beeston Hill and Holbeck new builds	excellent tenancy record 75% / other pref criteria 25%		76
South	Kippax	Various bedsits: Victoria Street, Allerton Bywater and Mount Pleasant Gardens	55+	age	38
South	Morley	Cottingley Heights	25+/no resident children	age	143

South	Morley	Cottingley Towers	25+/no resident children	age	144
South	Morley	Bank Street various flats	45+/no resident children	age	12
South	Morley	Bank Avenue various flats	45+/no resident children	age	45
South	Morley	Glen Grove: various flats	45+	age	8
South	Morley	Beacon Avenue: various flats	45+	age	8
South	Morley	Glen Mount: various flats	45+	age	11
South	Morley	Elmfield House various flats	45+/no resident children	age	12
South	Morley	Elmfield Court various flats	45+/no resident children	age	40
South	Morley	Birch Court various flats	45+/no resident children	age	44
South	Morley	Glen Road: Various flats	45+	age	51
South	Morley	Lewisham Court various flats	45+/no resident children	age	54
South	Rothwell	Lay Garth Place	55+	age	4
South	Rothwell	Carlton Lane	55+	age	4
South	Rothwell	Lay Garth Green	55+	age	12
South	Rothwell	Lay Garth Gardens	55+	age	19
South	Rothwell	Blackburn Court (various 1 bed flats and bedsits)	55+	age	24
South	Rothwell	Family type housing	Local Conn	Local Conn	751
South	Swarcliffe	Sherburn Court	55+	age	82
South	Swarcliffe	Primrose Road	55+	age	6
South	Swarcliffe	Field End	55+	age	10
South	Swarcliffe	Brooksbank Drive	55+	age	20
West	Armley	Town St various flats	30+	age	4
West	Armley	Fearnley Close various flats	40+	age	4
West	Armley	Second Ave various flats	30+	age	5
West	Armley	Tong Road various flats	30+	age	6
West	Armley	First Avenue various flats	30+	age	7
West	Armley	Parliament Place various flats	35+	age	10
West	Armley	Cheltenham St various flats	40+	age	27
West	Armley	Westerly Croft various flats	30+	age	45
West	Armley	Westerly Rise various flats	30+	age	45
West	Armley	Burnsall Gardens various flats	30+	age	46
West	Armley	Burnsall Grange	30+	age	95
West	Armley	Burnsall Croft	40+	age	97
West	Armley	Wortley Heights	35+	age	99
West	Armley	Poplar Court, Poplar Mount	21+	age	182
West	Armley	Wortley Heights, Wortley Towers, Clyde Court, Clyde Grange	Good neighbour	Good neighbour	396
West	Bramley	Flats in Bellmounts(15), Landseers (94), Newlay Lane(3), Rossefield (flats and bedsits)(111), Wellington Grove(16), Ashlea(7), Coal Hills(23), Intake Lane(10), Snowdens (81), Westovers(12), St Catherines(18), Upper Town Street(4)	35+	age	393
West	Bramley	Flats in Baths (12), Fairfield Close(27)	25+	age	39

West	Bramley	Flats in Fernbanks (39), Ganners (109), Langleys (27), Summerfields (71)	30+	age	246
West	Horsforth	Various - Holtdale Avenue, Close, Croft, Drive, Fold, Gardens, Garth, Green, Grove, Lawn, Place, Road, View and Way	Good neighbour	Good neighbour	272
West	Horsforth	Broadwalks (42), Springwell Close (10), Wilkinson Way (19)	40+	age	71
West	Horsforth	Windmill Lane (6)	40+	age	6
West	Kirkstall	Lea Farm Drive, Lea Farm Place, Lea Farm Grove: various flats	Good neighbour	Good neighbour	52
West	Kirkstall	Moor Grange Court	50+	age	58
West	Kirkstall	Iveson Grove various flats	45+	age	31
West	Pudsey	Andrew House (6), Blackett Street (3), Burton Street (12), Durham Court (6), East Court (6), Hainsworth Court (5), Hollin Park Road (8), Oakwell Court (6), Walton Croft (6): various flats	40+	age	52
West	Pudsey	Minster flats, Ripon House (9), Beverley Court (8), Durham Court (6), Lincoln Court (9), York House (9)	55+	age	41
West	Pudsey	New Street Grove (16)15, The Gardens (8)	50+	age	23
West	Pudsey	Acres Hall Avenue (27), Carlisle Road (3), Clifton Court (10), Fartown (8), Harley Rise (16), Highfield Green (16), Highfield Road (4), Lane End(4), Littlemoor Crescent (10), Rutland Court (18), Standale Crescent (8), Swinnow Gardens (4), Swinnow Green (7), Swinnow Road (11), Thorpe Road (16), Victoria Crescent(8), Washington Place (8) Westdale Drive (20), Westdale Grove (17), Westdale Road (12)	30+	age	226
West	Pudsey	Waterloo Road, Marsh View	55+, local connection to Pudsey, preference to Pudsey social housing tenants downsizing	age	8
West	Pudsey	Various: Crimbles Place (16) Claremont Grove (60)	50+	age	76
West	Pudsey	2-48 Chaucer Avenue (23), 1-39 Meadowhurst Gardens (31), 1-20 Mount Tabor Street (20), 21-27 Radcliffe Lane (4), 1-8 St Lawrence Close (8), 1-20 Tofts House Close (18), 31-53 Windmill Hill (12),	50+	age	116

West	Pudsey	Various: Rycroft Court (46), Rycroft Place (46), Rycroft Towers (46)	30+	age	137
West	Wortley	'Amber Cottage' Amberley Road	55+ and LC to Wortley	age	1
West	Wortley	Kitson Close	40+	age	2
West	Wortley	Toft Street	40+	age	2
West	Wortley	Privilege St	40+	age	4
West	Wortley	Privilege St	40+	age	5
West	Wortley	Thornhill Road	40+	age	6
West	Wortley	Hawkhurst Road	40+	age	6
West	Wortley	Amberley Gardens	40+	age	7
West	Wortley	Kitson Gardens	40+	age	8
West	Wortley	Thornhill Place	40+	age	11
West	Wortley	Evelyn Place, Silver Royd Hill, Marsden Street	55+, LC to Wortley, pref to Wortley social housing tenants downsizing	age	16
West	Wortley	Fawcett Gardens	30+	age	23
West	Wortley	Whincover Grange	50+	age	48
West	Wortley	Gamble Hill Croft	30+	age	93
West	Wortley	Addingham Gardens (12), Blackpool Place (4), Branch Road (3), Cow Close Road (7), Lower Wortley Road (5), Whingate Green (12), Gainsborough Place (8), Newton Square (10), Low Moor Side Court (16), Silver Royd Hill (11), Low Moor Side Close (3)	35+	age	91
West	Wortley	Farrow Green (20), Gamble Hill Close (5), Gamble Hill Drive (19), Fawcett Close (12), Silver Royd Close (7), Whincover Close (12), Whincover Bank (3), Whincover Grove (12), Whincover Hill (7)	40+	age	97
West	Wortley	Whincover gardens (40+)	40+	age	3
West	Wortley	Gamble Hill Grange	30+	age	98
West	Wortley	The Heights East and West	30+	age	119
	TOTAL				10125

We want your views on how we let our homes

Housing Leeds manages approximately 57,000 tenancies and makes between 4,500 - 5,000 lettings every year.

1. We are proposing to create a separate **tenant transfer policy** which would allow the council to offer a proportion of available homes to council tenants ahead of other applicants.

This would reward tenants with good tenancy records, help tenants who need to move home and free up council homes for other customers. Do you agree with the proposal to create a separate tenant transfer policy?

2. If we introduce a **tenant transfer quota**, what proportion of properties should be advertised for council tenants?
3. We are proposing that applicants may have a **home visit** before being offered a home. We will check people are paying their rent and looking after their home. Do you agree with the use of home visits?
4. Currently we allocate some family sized homes by giving preference to customers with a **local connection** to the council Ward area. These are in areas with few family homes becoming available, high demand and lack of affordable housing in neighbouring areas. Do you agree we should use local connection in other areas of the city with severe shortages of family sized homes?

5. We currently have a number of **local lettings policies** on flats which give preference to applicants over a certain age eg 40 years and over. Housing Leeds is proposing to reduce the number of these policies over the next 3 years.

Please note this question is about the overall approach to age restrictions. Any changes to existing local lettings policies will be subject to local consultation.

Do you agree that we replace the existing age restrictions with the groups listed below?

Please tick all that apply:

- Home visits / tenancy checks
- Pre-tenancy training where prospective tenants have to attend sessions covering how to manage a council tenancy
- Preference to under occupiers where their move will free up a house for another family
- Preference to people in employment
- None of the groups listed above
- Other groups - please state: _____

You can let us have your comments by completing our survey at www.leeds.gov.uk/LPR2016. The closing date is 19 June 2016.

Your opinions will be taken into account when the revised lettings policy is drawn up.

The final version of the policy will be considered by the council's Executive Board later in the year.

Check the [Housing Leeds Facebook page](#) for further updates and details of consultation events. Details about the changes will be available on the council's website and in the Leeds Homes property flyer and website.

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Report of: City Solicitor

Report to: Outer North West Community Committee, Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon

Report author: Phil Garnett and Gerard Watson

Date: 13th June 2016

For decision

Community Committee Appointments 2016/2017

Purpose of report

- 1 The purpose of this report is to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at Appendix 1;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Outside Bodies**
2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.
3. **Community Committee Champions**
4. The Constitution requires that Community Committees appoint Member 'Champions' in several designated areas. Currently, these areas are: 'Environment & Community Safety'; 'Children's Services'; 'Employment, Skills & Welfare'; and 'Health, Wellbeing & Adult Social Care'.

5. **Children's Services Cluster Partnerships**

6. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be designated as a 'Community & Local Engagement' appointment, and therefore be delegated to Community Committees for determination.

7. **Corporate Parenting Board**

8. In recent years Community Committees have been used as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request.
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 which are made by the Committee at today's meeting are subject to Member Management

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2016/2017**

19. This year there are 7 appointments to be made in relation to the following organisations:-

Aireborough Voluntary Services to the Elderly with Disabilities

Aireborough Voluntary Services to the Elderly with Disabilities provides a range of services to promote independent living for older people. One of about 40 Neighbourhood Network Schemes. They are only able to help with social activities for people with physical disabilities or recovering from depression. Volunteers do not have the necessary skills to deal with dementia or alzheimers or other serious mental health issues.

This is an annual appointment, and the current representative is **Councillor Downes**.

Bramhope Youth Development Trust

The objective of Bramhope Youth Development Trust is set out by the Charity Commission as follows:-

‘To advance the education of young people in the area of benefit through their leisure time activities in order to develop their physical and mental capabilities and improve their conditions of life’

Under the Trust scheme the ‘area of benefit’ means the village of Bramhope and the surrounding neighbourhood.

The Trustees will try at all times to respond positively to request for funding, however it must be noted the Trustees have a legal responsibility to work within the definitions as stated in the Trust Deed.

This is an annual appointment, and the Council’s current representative is **Councillor Flynn**

Horsforth Live at Home Scheme

The aims of the Horsforth Live at Home Scheme are as follows:-

‘To provide companionship, outings and help with shopping, nourishing hot meals and social activities – all designed to help older people stay independent and supported in their own communities’.

This is an annual appointment, and the Council’s current representative is **Councillor Cleasby**.

Prince Henry's Grammar School – Foundation Governors

The Prince Henry's Grammar School Foundation Governors exist to support the school in different ways to those of the main Governing Body. In particular, they have a responsibility with regard to the use of the land on which the school exists. They administer funds which enable them to be associated with the recording of achievement through the award of Scholarships, Leaving Exhibitions and other prizes. They also award annual prizes for sporting achievements and an annual travel bursary.

This is a three yearly appointment and the Council's current representative is **Councillor Downes** and is not due for appointment until June 2017.

Rawdon and Laneshaw Bridge Trust

The Rawdon and Laneshaw Bridge School Trust is a Registered Charity No 529297 which was founded by deed dated 22 May 1746. The original endowment came from the Green-Emmott family of Emmott Hall, Colne and Rawdon. The Trust exists to provide grants to deserving young persons under the age of 21 and resident in Rawdon who are engaged in full-time education at university, college, grammar or secondary school. Such grants are to be applied for their education, maintenance or advancement.

This is a three yearly appointment and the Council's current representatives are **Councillor Cleasby, D Longley ,S Waddington and J Peebles** and is not due for appointment until June 2016

Local Housing Advisory Panels

20. Due to changes regarding Elected Member representation on the Local Housing Advisory Panels, a dedicated report on this can be found elsewhere on the agenda.

21. Community Committee Champions

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety**
- **Children's Services**
- **Employment, Skills and Welfare**
- **Health, Wellbeing and Adult Social Care**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. Corporate Parenting Board

26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).

27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.

28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.

29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2016/17 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.

30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board.

31. Children's Services Cluster Partnerships

32. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

34. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).

35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.

37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

38. The Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	SUGGESTED AREA COMMITTEE LINK	Suggested Ward link	Current Elected Member Representation
Horsforth	1	North West (Outer)	Horsforth	D COLLINS
ESNW (Extended services north west: Weetwood, Adel and Wharfedale)	2	North West (Outer)	1 Adel and Wharfedale	B FLYNN
		North West	1 Weetwood	

		(Inner)		
Aireborough	2	North West (Outer)	1 Guiseley and Rawdon 1 Otley and Yeadon	P LATTY S LAY
Otley/Pool/Bramhope	1	North West (Outer)	1 Otley and Yeadon	B ANDERSON S LAY

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board.

Background information

- None

Community Committee Appointments to Outside Bodies (North West Outer)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Aireborough Voluntary Services To The Elderly With Disabilities	Yes	1	Jun-16	1	Ryk Downes	Y	Annual	Liberal Democrat
Bramhope Youth Development Trust	Yes	1	Jun-16	1	Billy Flynn	Y	Annual	Conservative
Horsforth Live At Home Scheme	Yes	1	Jun-16	1	Brian Cleasby	Y	Annual	Liberal Democrat
Prince Henry's Grammar School - Foundation Governors	Yes	1	Jun-17	1	Ryk Downes	Y	3 Years	Liberal Democrat
Rawdon And Laneshaw Bridge Trust	Yes	4	Jun-16 Jun-16 Jun-16 Jun-16	4	Brian Cleasby Mr S Waddington Mr J Peebles Mr D Longley	Y N N N	3 years 3 Years 3 Years 3 Years	Liberal Democrat
Local Housing Advisory Panel(s) - Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda								
Childrens Service Clusters - H/forth		4	Jun-16	1	D Collins	Y	Annual	Conservative
Childrens Service Clusters - ESNW			Jun-16	1	B Flynn	Y	Annual	Conservative
Childrens Service Clusters - Aireborough			Jun-16	2	P Latty and S Lay	Y	Annual	Con/Lib
Childrens Service Clusters - Otley/Pool/Bramhope			Jun-16	1	B Anderson and S Lay	Y	Annual	Con/Lib
Area Lead Member - Env & Community Safety		4	Jun-16	1	B Anderson	Y	Annual	Conservative
Area Lead Member - Childrens Services			Jun-16	1	P Latty	Y	Annual	Conservative
Area Lead Member - Employment Skills and welfare			Jun-16	1	R Downes	Y	Annual	Liberal Democrat
Area Lead Member - Health, Wellbeing			Jun-16	1	G Latty	Y	Annual	Conservative
Corporate Parenting Board		1	Jun-16	1	P Latty	Y	Annual	Conservative

	8	7		
Number of places	8			
Places held pending review	7			
Places currently filled beyond June 16	1			
Number of places to fill	7			
Number of Members in the Committee Area	12		Percentage of Members on the Committee	Notional Places Allocated
Labour	0		0	0.00
Liberal Democrat	5		42	0.00
Conservative	7		58	0.00
<i>Other to list</i>				
Total	12			0

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